



# Wistaston Community Council

## Minutes of Meeting held on 15 June 2026

### 1. Chair's Welcome

Nadiah welcomed everyone to the meeting

### 2. Present

Nadiah McKeown - Vice Chair  
Helen Tattersall - Treasurer  
Debra Sloan - Vice Treasurer

Clair Bentley, Nim Devi, Sara Johnson, Carole Bentley, Carol Octon, Ian Gould, David Price, John Lomax, Bill Heath, Geoff Bolt, Dane Chaplow, Sam Jeff-Phillips, Eleanor Tatton

### 3. Apologies

Greg, Casewell, Liz Rimmer, Karen Westbrook, Sarah Rhodes, Helen Gould, Eileen Bamber, John Moore,

### 4. Matters arising from the previous meeting(s) and general discussion topics:

- Eileen arranged subgroup on Roundabout 7:30pm – rearranged, now: Monday 3 August at her house **All to email Eileen if attending**
- Gazebo's: 3 yellow sturdy ones ordered but wait until the Duck Race before cancelling. One green "Vounot" gazebo has been purchased as it was on discount. It was suggested that we buy three more green gazebos and since the meeting Ian has done this as again they were on offer.
- New hosting and website design – no update, Helen G is discussing with Greg
- Discussed creation of Standard Operating Procedures for all events this year capturing our processes and allowing seamless handover of responsibilities to future volunteers, **Action:** each sub committee will create, Sara is creating for Fete
- Storage cleanup undertaken – thanks to **David** who will be building shelving system to keep it tidy
- Look at profit/loss at events & come up with guidelines for donations and consider application process – in progress –**Helen T**
- Consider planning event for March/April as we don't have anything until June **Action all** – to review ideas, some suggestions:
  - Classic cars on Woodside carpark
  - Quiz night
  - Race night
  - Fish & Chips supper
- First aid awareness talk to the meeting from St Johns & potentially run an event open to the community – **Action Debra**
- Ideas to fund raise for Memorial Hall – **Action all**
- Tombola prizes – needed **Action All**



## Organise for Fete, Duck Race and Fireworks

- Fete, no times confirmed but expected 12:00-4:00pm as minimum of 4 hours
- Duck race, 12-4pm cost increased from £147 to £184 for 4 hours
- Agreed to specify time before event as don't really need them for 4 hours. Probably just 5-7pm

### Fete

Date – 20<sup>th</sup> June 2026

- 8:30am gate opens
- 7:30pm expected lock up gate
- Rose Queen cars only if dry. Morris Minor as back up and maybe get volunteer from classic cars on playground. **Sarah R and Sam/Brian**
- Gazebos,
  - 28 checked in bags,
  - one waiting for feet,
  - one extra heavy gazebo with no bag
  - one new green gazebo at **Nim's**
  - as of 18th June 3 new green gazebos at **Ian's**
  - Use dedicated teams for erecting and dismantling gazebos
  - Drilling pegs, **Simon** and/or **Ian**
- Collect stuff from Cockshade's, Memorial Hall and Church Hall
  - **Carol Octon** to join **Greg and David** at 7:30 to - **David** has code for Church Hall and **Greg** has keys
- Tug of war to be decided on the day
  - Debra has done risk assessment
  - Participants to sign a disclaimer at our stall
  - Separate kids and adults' competition
  - Helen T to check with insurers

### F&P Show

Date – 15<sup>th</sup> August 2026

- In hand
- Schedule in Roundabout
  - Going into shops
  - on our stall
- **Lynette** has organised the judges

### Duck Race

Date – 5<sup>th</sup> September 2026

- Last years work plan sent to **Greg**
- Apart from informing stallholders as part of the Fete preparation, Nadiah, work does not especially start until after the fete to avoid possible distractions and confusion

### Fireworks

Date – 7<sup>th</sup> November 2026

- Use last years Risk Assessment.
- 1350 people on site during event
  - Discuss safety with fire brigade contact at the Brittles. Is 1350 attendees a problem?

#### Martin's Law

- Expected to come into force around April 2027
- Check with SIA in 2027
- Example of Queen's Park
  - 5000 pay entrance
  - 2 Paid security guards at each of 4 entry points.
  - Martin's Law may only apply if a controlled event, i.e. paid entry
  - **Dane** has asked Fireworks people asked for assessment of Martin's Law

Christmas Concert - 4<sup>th</sup> December 2026  
Nothing to report

#### **11. Reports from meetings attended representing WCC** None

#### **12. Any Other Business** None

Next meeting **20<sup>th</sup> July**  
Usual venue

Meetings: 3<sup>rd</sup> Monday of every month  
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<https://www.facebook.com/wistaston/>